**NORTH AMERICAN COLLECTION AGENCY REGULATORY ASSOCIATION**

**24th ANNUAL MEETING**

**Embassy Suites, 3225 158th Ave SE, Bellevue, WA 98008**

**October 2 – October 4, 2017**

**Registration Form**

Name of Attendee: Mr./Mrs./Ms. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Job Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

State and Agency: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mailing Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Telephone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

E-mail Address: \_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Registration Fee $350 if received BEFORE September 1, 2017**

 **$400 if received ON OR AFTER September 1, 2017**

**The registration covers handout materials, 2 lunches and morning and afternoon breaks. Please make checks payable to “North American Collection Agency Regulatory Association” (NACARA). Also, cooked to order breakfast is provided by the hotel so please plan to take advantage of that.**

**Mail Registration Form and check to:**

 Maggie Schmelzer

 WI DFI

 PO Box 8861

 Madison WI 53708-8861

The following page provides you with instructions on how to make your hotel reservations. Please note, the end date to receive the special rates.

If you have questions about registration or the hotel, please contact Maggie Schmelzer at 608-261-2310 or **Margaret.Schmelzer@wi.gov****.** If you have questions about the conference or its agenda, please contact Kelly Mack at **410-230-6079** **or** **kelly.mack1@maryland.gov**



NACARA

Your room block is loaded for **October 1st-5th, 2017** and ready for guests to make reservations. Guests can make reservations by calling the hotel at 425-644-2500 or 1-800-EMBASSY (362-2779) and identifying themselves with ***NACARA*** or **code D71**.  Reservations must be received before the cut-off date of ***9/11/17.***

***RELEASE DATE***:

Any rooms not reserved with a name and method of payment will be released from the group block on the cut-off date.  After the release date or once the block is full, reservations are accepted at standard rate based on availability and subject to length of stay restrictions.

 ***WEBSITE BOOKING***:

# You can also post the following link on your website or you can email it to your group so they can be directed to your room block:  Choose your dates, click "check availability", and use group code above in group code field on the next web page. Continue to finish the booking.

 [NACARA](http://embassysuites.hilton.com/en/es/groups/personalized/S/SEABLES-D71-20171001/index.jhtml?WT.mc_id=POG)

***GUEST ROOM***:

King Suite offered at **$189**. One King bed in the bedroom with a sleeper sofa in the living room.

Additional $15 charge is applied for each adult over double occupancy. This rate does not include 14.4% lodging & sales tax.

Check-in time: 4:00pm.  Check-out: 12:00pm

 ***Amenities*:**

Rate includes complimentary, cooked-to-order breakfast.  Breakfast hours are 7:30am-10:30am on weekends and 6:00am-9:00am on weekdays.

Evening Reception is 5:30pm - 7:30pm.

Cascades Restaurant and Bar is our onsite restaurant. Hours of operation are 11:30am-11:00pm. Reservations can be made by calling 425-698-6697.

***Thank you for choosing the Embassy Suites by Hilton Seattle Bellevue***